



Bassein Catholic Cooperative Bank Ltd. is a leading Scheduled Co-operative Bank holding AD-1 License for Forex Business, having 64 Branches and with Business Mix of around Rs.12000 crores.

We believe that the ultimate identity and success of our Bank resides in the exceptional quality of our people and their extraordinary efforts. For this reason, we are committed to hiring, developing, motivating, and retaining the best people in the industry.

This 100 plus year-old Bank is looking to hire talented and ambitious individuals for the following position:

## **Branch Manager**

- **Qualification:**
  - Minimum Graduate, preferably Commerce.
  - Post-Graduation, CAIIB, JAIIB will be an added advantage.
- **Age & Experience:**
  - Upto 35 years of age
  - Minimum of 10 years of relevant experience and should be currently working as a Branch Manager with any Cooperative Bank/ Private Bank/ NBFC/ PSU.
- **Skills & Knowledge:**
  - Good written and verbal communication skills
  - Good team player
  - Customer centric and leadership skills
  - Well versed with Banking practices and latest technologies.
- **Key Responsibility Areas:**
  - Responsible for the branch P&L
  - Process loan applications, pursuant to authority, policies, and procedures.
  - Generate new business within the branch market for deposit accounts, loans, and third-party products.
  - Handle customer service, customer complaints and inquiries.
  - Supervise the branch staff including their development and discipline to help meet sales goals, and strict adherence to policies.
  - Prepare and provide accurate reports as requested by Management and comply with Bank's policies and regulations.

### **General Information:**

- 1- Your candidature will be shortlisted based on the information supplied by you in your application and otherwise. It will be null and void if a material error is discovered at any time or any other information received is not found to the satisfaction of the Bank.
- 2- The Bank will have discretion to reject any application without assigning any reason and no correspondence in this regard will be entertained.
- 3- Decisions of the Bank in all matters regarding eligibility, conduct of interview, other tests and selection would be final and binding on all candidates. No correspondence will be entertained by the Bank in this regard.
- 4- Appointment of selected candidate is subject to his/her being declared medically fit as per the requirement of Bank.

Interested candidates fulfilling the eligibility criteria may apply online by uploading their resume on [Career](http://www.bccb.co.in) Page on Bank's website: [www.bccb.co.in](http://www.bccb.co.in) by **27<sup>th</sup> January 2023**.

### **Head – Human Resources**

**Bassein Catholic Co-operative Bank Ltd. (Scheduled Bank), Head Office,  
Catholic Bank Building, Papdy, Vasai (W) – 401207.**